



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MARCH 25, 2013.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. J. Murray, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Dr. L. Ross, Mr. M. Snelling, Mr. K. Sumner.

Secretary-Treasurer, Mr. K. Zabowski, Live Streaming Video Operator, Ms. M. Smoke-Budach.

Senior Administration: Dr. D.M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Mr. Denis Labossiere, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

The Chairperson called the meeting to order at 7:00 p.m. He welcomed everyone in attendance to the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Secretary-Treasurer requested the addition of two late motions. One regarding Board support for Bill 18, and the other establishing an Administrator Selection Committee.

Superintendent, Dr. Michaels, confirmed she had two Personnel matters to review under In-Camera discussions.

Trustee Sefton requested the addition of one item for In-Camera discussions.

Trustee Bowslaugh provided a verbal "Giving of Notice" with respect to a motion she wished to bring forward at this meeting regarding receiving suggestions from employees on budget efficiency strategies.

Mr. Kruck – Mr. Snelling
That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Special Board Meeting held March 11, 2013 were circulated.

Mr. Kruck – Mr. Murray

That the Minutes be approved as circulated.

Carried.

- b) The Minutes of the Regular Board Meeting held March 11, 2013 were circulated.

Mr. Bartlette – Mr. Kruck

That the Minutes be approved as circulated.

2.00 GOVERNANCE MATTERS:**2.01 Presentations For Information****2.02 Reports of Committees**

- a) Facilities and Transportation Committee Meeting

The written report of the Facilities and Transportation Committee meeting held on March 7, 2013 was circulated.

Discussions were held regarding use of the basement of Earl Oxford School once the B.J. Hales Museum Collection has been removed. It was noted that the cost to renovate space had increased and the current space was unsuitable as a classroom space. Trustees requested clarification as to the status of the agreement between the Division and the Brandon General Museum Association with respect to the B.J. Hales Collection. Further discussions were held regarding portables and Neelin Off-Campus facilities.

Mr. Karnes – Mr. Bartlette

That the Minutes be received and filed.

Carried.

- b) Divisional Futures & Community Relations Committee Meeting

The written report of the Divisional Futures & Community Relations Committee meeting held on March 12, 2013 was circulated.

Mrs. Bowslaugh – Mr. Snelling

That the Minutes be received and filed.

Carried.

The written report of the Divisional Futures & Community Relations Committee meeting held on March 19, 2013 was circulated.

Mrs. Bowslaugh – Mr. Bartlette

That the Minutes be received and filed.

Carried.

c) Workplace Safety & Health Committee Minutes

The written report of the Workplace Safety & Health Committee meeting held on March 13, 2013 was circulated.

Mr. Murray – Mr. Bartlette

That the Minutes be received and filed.

Carried.

d) Other

Board Chairperson, Mr. Mark Sefton spoke to the Manitoba School Boards Association Annual Convention held March 14 – 16, 2013 in Winnipeg. He noted all Trustees had attended the event and found it to be a worthwhile learning experience. Mr. Sefton also noted the presentation on the Upper Deck program conducted by Trustees Ross and Murray at the Convention.

2.03 Delegations and Petitions

NIL

2.04 Communications for Action

- a) Bob Lee, Organizing Member of the Division Wide MY Oratorical Event, March 6, 2013, requesting support for the Division Wide Middle Year's Oratorical Event. This year's event takes place on May 8, 2013 in the Lecture Theatre at Vincent Massey High School. A copy of last year's program and a breakdown of expenses are included.

Referred Motions.

- b) David Yeo, Director, Education Administration Services, Manitoba Education, March 12, 2013, acknowledging receipt of a letter dated February 25, 2013 and noting the Department does not disclose to a school division financial information about other divisions. Should the Board of Trustees wish to have information on funding received by other school divisions for the K-3 class size initiative, inquiries will have to be made to those divisions directly.

Referred Business Arising.

2.05 Business Arising

- From Previous Delegation

- From Board Agenda

- a) The correspondence from David Yeo, Director, Education Administration Services, Manitoba Education, from Communications for Action 2.04b), acknowledging receipt of a letter dated February 25, 2013 and noting the Department does not disclose to a school division financial information about other divisions was discussed. Trustees raised concern that the request was related to the expenditure of public funds and therefore should not be withheld. Discussions were held regarding the approach that would be taken to highlight this concern with the government. It was agreed the Trustees would raise the matter with the Minister of Education first and then follow-up with a letter if same is required.

- MSBA issues (last meeting of the month)

- a) Trustee Sumner suggested the Board request the Manitoba School Boards Association (MSBA) gather data regarding 20K-3 funding, at the next Regional Meeting of the MSBA.

- From Report of Senior Administration

- a) School Reports – NIL
- b) Learning Support Services Presentation –NIL
- c) Items from Senior Administration Report
- Recognition of Trade Experience – Campbell – Referred Motions.
 - Recognition of Trade Experience – Henderson – Referred Motions.
 - Recognition of Trade Experience – Byczkowski – Referred Motions.
 - École Secondaire Neelin High School – Off-site Activity Request – Referred Motions.
 - Crocus Plains Regional Secondary School Off-site Activity Request – Referred Motions.

2.06 Public Inquiries (max. 15 minutes)

NIL

2.07 Motions

- 29/2013 Mr. Sumner – Mr. Kruck
That support for the Division Wide Oratorical Event for Grades 5-8 in the amount of \$400.00 be approved.

Carried.

- 30/2013 Mr. Kruck – Mr. Karnes
That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association, a total of 3 (three) increments for the first 3 (three) years of experience and an additional 5 (five) increments for the remaining years of experience, providing her a total of 8 (eight) increments for work related experience, be recognized for Ms. Judy Campbell.

Carried.

Trustee Snelling, citing a conflict of interest, removed himself from the meeting for this motion.

- 31/2013 Mrs. Bowslaugh – Mr. Kruck
That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association, a total of 3 (three) increments for the first 3 (three) years of experience and an additional 4 (four) increments for the remaining years of experience, providing him a total of 7 (seven) increments for work related experience, be recognized for Mr. Hugh Henderson.

Carried.

Trustee Snelling returned to the meeting following the vote on Motion 31/2013.

32/2013 Mr. Karnes – Mr. Bartlette

That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association, a total of 3 (three) increments for the first 3 (three) years of experience and an additional 2 (two) increments for the remaining years of experience, providing him a total of 5 (five) increments for work related experience, be recognized for Mr. Jeremy Byczkowski.

Carried.

33/2013 Mr. Bartlette – Dr. Ross

That the trip involving twenty four (24) grade 10 to 12 high school students from École Secondaire Neelin High School to make a trip to England and Scotland March 21 – March 29, 2014 be approved and carried out in accordance with Board Policy/Procedures 4001; Off-Site Activities.

Carried.

34/2013 Mr. Sumner – Mr. Kruck

That the trip involving six (6) grade 10 and 11 F1 in Schools Program students, from Crocus Plains Regional Secondary School to make a trip to Brooklyn, Michigan May 7 – 11, 2013 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Carried.

35/2013 Mr. Bartlette – Dr. Ross

That an Administration Selection Committee be established and further that Trustees Bowslaugh, Karnes and Snelling be appointed to the Committee, and any indemnity costs that may arise be paid.

Discussions were held regarding trustee indemnities for members of this Committee. The administrative positions involved and the established Committee dates were reviewed.

Carried.

36/2013 Dr. Ross – Mr. Karnes

That the Brandon School Division supports the intent of Bill 18, including the provision that would allow students to establish and lead organizations that use the term gay-straight alliance.

Discussions were held regarding the work which has currently being done in this area, together with the consultations conducted by the Education Committee. It was agreed once this Bill has been approved by the Government, the Policy Review Committee should begin looking at further policy development in this area.

Carried.

37/2013 Mrs. Bowslaugh – Mr. Sumner

That the Trustees of Brandon School Division initiate an opportunity for our employees in all employment categories to submit suggestions, in writing, of efficiency strategies to address our budget.

Discussions were held regarding procedure and process, including Policy 5026 and the need for anonymity by employees. Senior Administration would need to review the matter in more detail. It was agreed this matter would be referred to the Finance Committee for further discussion

Carried.

2.08 Bylaws

NIL

2.09 Giving of Notice

NIL

2.10 Trustee Inquiries

NIL

3.00 ADMINISTRATIVE INFORMATION:**3.01 Report of Senior Administration**

The Secretary-Treasurer confirmed the FRAME report had been forwarded. He reviewed the Revised 2013-2014 Budget.

Superintendent, Dr. Michaels, spoke to the following items and answered Trustee questions for clarification:

- Grade 6 RTI Model at J.R. Reid School;
- Mathletics program and Grade 3 student scores at O'Kelly School;
- Student achievements at Waverly Park School;
- Suspension report;
- The intent of HALEP Programming;
- EAL registrations;
- Student run radio station at École Harrison;
- Technology update at École New Era School;
- Registration activities and student council activities at Vincent Massey High School.

Mr. Murray – Mr. Snelling

That the March 11, 2013 Report of Senior Administration and the March 25, 2013 Report of Senior Administration be received and filed.

Carried.

3.02 Communications for Information

- a) Kathie Sutherland, Vincent Massey High School, writing on behalf of the staff and students of Vincent Massey High School and extending their sincere gratitude to the Division for the generous donation towards their scholarship fund. They appreciate the on-going support and recognition of the outstanding students at Vincent Massey.

Ordered Filed.

- b) Susan Chzyk, EAL Teacher, École New Era School, thanking the Board for their support and providing funding for her professional development seminar on teaching English as an Additional Language. She had never attended a conference as intense or as illustrious as this. She notes the multitude of course selections and scheduled highlights she was able to choose from and recognizes the calibre of the presenters and keynote speakers at the

seminar. She found it to be a great experience involving learning practical strategies as well as what the future holds in how educators will teach language. She strongly recommends it as a significant, relevant and futuristic professional development in the area of language learning.

Ordered Filed.

- c) Agnieszka Desjardins, Heritage Day Coordinator, Vincent Massey High School, March 13, 2013, inviting members of the Board of Trustees to Heritage Days to be held Thursday April 11th and Friday, April 12th, 2013 from 12:05 to 1:15 p.m. in the Vincent Massey High School gym, foyer and library. Heritage Days is a celebration of the cultural diversity within the school and community. It provides students with an opportunity to learn more about themselves and each other. On April 11 and 12, participating pavilions will have a booth set up in the library with a display and food samples from that culture. Entertainment will take place in the gym and will include cultural performances. Please RSVP by April 4th, if you plan to attend.

Ordered Filed.

3.03 Announcements

- a) Meeting with the Minister of Education, 4:30 p.m., Thursday, March 28, 2013, Board Room.
- b) Joint Chamber of Commerce/Brandon School Division Meeting, 11:30 a.m., Wednesday, April 3, 2013, Board Room.
- c) Personnel Committee Meeting, 12:00 noon, Monday, April 8, 2013, Board Room.
- d) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, April 8, 2013, Board Room.

POINT OF PRIVILEGE:

Trustee Bowslaugh noted two Division students had won at the Westman Science Fair and would now be going on to the Canada Wide Science Fair.

Mr. Murray – Dr. Ross

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters**- Reports**

- a) Confidential #1 – Personnel Report was noted. The Director of Human Resources answered questions regarding term positions and the collective agreement.
- b) The Secretary-Treasurer provided an update on a Policy 5026 matter.
- c) Dr. Michaels gave an update on a Personnel matter.

- Trustee Inquiries**4.03 Property Matters/Tenders****- Reports****- Trustee Inquiries****4.04 Board Operations****- Reports****- Trustee Inquiries**

- a) Trustee Sefton requested Trustee opinions and Board direction with respect to a Board Operations matter.

Mr. Snelling – Mrs. Bowslaugh

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

5.00 ADJOURNMENT

Mr. Karnes – Mr. Snelling

That the meeting does now adjourn (9:17 p.m.)

Carried.

Chairperson

Secretary-Treasurer